

**Squannacook Greenways, Inc.**  
**Board of Directors Meeting Minutes**  
**August 20, 2014**

Attending:

Peter Carson, Peter Cunningham, Bruce Easom,  
Al Futterman, Steve Meehan, Cedwyn Morgan,  
Bill Rideout, Joan Wotkowicz

### **Directors Insurance**

A motion to authorize \$780 check to Foster Insurance for Board of Directors insurance was seconded and passed unanimously. Our insurance is effective as of August 11, 2014 with 30 days to make our annual payment. Coverage is through August 11, 2015.

The policy document is available for review at:  
[http://sqgw.org/pdf/sq\\_directors\\_ins\\_2014.pdf](http://sqgw.org/pdf/sq_directors_ins_2014.pdf).

### **Encroachment**

Bob Hargraves contacted the property owner in Townsend Harbor by phone to request that we meet and try to work toward a compromise.

### **MBTA Next Steps**

We received a letter of acceptance from MBTA that we must sign and return. The letter states that our \$2,500 bid fee is non-refundable. In addition, Bill Rideout has obtained the required Certificate of Good Standing for the Commonwealth of Massachusetts.

A motion to amend our \$2,500 expenditure (approved June 25, 2014) as non-refundable was seconded and passed unanimously.

A motion to authorize Steve Meehan to sign the MBTA letter of acceptance was seconded and passed unanimously.

Steve will also need to sign the MBTA lease by September 5, 2014.

We discussed whether we should buy environmental liability insurance, which only covers the construction period.

### **Financial Report**

Bill Rideout distributed the financial report showing recent expenditures. Current balance is \$26,696.17.

### **Draft Newsletter**

Bill will revise his draft with our edits and then send the newsletter to our mailing list and post on Facebook. Pete Carson will also send to a Groton mailing list/Facebook. We agreed to delay going public until September 5, when the lease is signed.

### **Other Publicity**

Pete Carson will look into getting a news story in the Groton newspapers. Joan Wotkowicz will contact the Townsend paper. We will state that our next activities are fundraising, environmental permitting, and abutter outreach; if all goes well, we will build by next year.

### **Review of Meeting Minutes**

A motion to accept the minutes of June 25, 2014 was seconded and passed unanimously with three abstentions.

A motion to accept the minutes of July 19, 2014 was seconded and passed unanimously.

### **Next Meeting**

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Squannacook Greenways will hold our next rail trail meeting on **Thursday, September 4** at the **NRWA**.

Preliminary Topics: Subcommittees,  
Fundraising, Publicity, Membership, Abutter  
Outreach

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Respectfully submitted,

Joan Wotkowicz

Clerk